

Decision No: CAB014 – 14/07/11

Forward Plan No: CAB22734

This record relates to Agenda Item 36 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & CENTRAL SERVICES
<b>SUBJECT:</b>	TARGETED BUDGET MANAGEMENT (TBM) 2011/12 MONTH 2
<b>AUTHOR:</b>	JEFF COATES

### **THE DECISION**

- (1) That Cabinet notes the provisional outturn position for the General Fund, which is an overspend of £0.941m.
- (2) That Cabinet notes the forecast outturn for the Section 75 Partnerships and Housing Revenue Account (HRA) for 2011/12.
- (3) That the Cabinet note the provisional outturn position on the capital programme.
- (4) That the Cabinet approve the following changes to the capital programme:
  - i) The new schemes as set out in Appendices 1 & 2.
  - ii) The ICT Fund as shown in Appendix 3.

### **REASON FOR THE DECISION**

Budget monitoring is a key element of good financial management, which is necessary in order for the council to maintain financial stability and operate effectively.

The capital budget changes are necessary to maintain effective financial management.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

The provisional outturn position on Council controlled budgets is an overspend of £0.941m. Any overspend will need to be funded from general reserves which would then need to be replenished to ensure that the working balance did not remain below £9.000m.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

**CONFIRMED AS A TRUE RECORD:**

**We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision**

**Date:**

14 July 2011

**Decision Maker:**

Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

**Signed:**



**SCRUTINY**

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to any requirement for earlier implementation of the decision.

*Or: This decision is urgent and not subject to call-in (date of CE's agreement to urgency of decision).*

**Call-In Period**

15-21 July 2011

**Date of Call-in** *(if applicable) (this suspends implementation)*

**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB015 – 14/07/11

Forward Plan No: CAB21117

This record relates to Agenda Item 37 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & CENTRAL SERVICES
<b>SUBJECT:</b>	BUDGET UPDATE & BUDGET PROCESS REPORT 2012/13
<b>AUTHOR:</b>	MARK IRELAND, JAMES HENGEVELD

### **THE DECISION**

- (1) That Cabinet notes the resource and expenditure projections for 2012/13 to 2014/15 set out in table 3, paragraph 3.27.
- (2) That Cabinet instruct Directors and relevant Cabinet Members to produce options for working within a budget allocation over the next 2 years of -5%, -10% and -15% based on their 2011/12 adjusted budget as exemplified in appendix 1.
- (3) That Cabinet notes the resource projections for the capital investment programme as shown in appendix 2.
- (4) That Cabinet agrees the timetable for budget reports set out in paragraph 3.52.

### **REASON FOR THE DECISION**

The council is under a statutory duty to set its council tax and budget before 11 March each year. This report sets out the budget assumptions, process and timetable to meet this statutory duty.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

The budget process allows all parties to put forward viable budget amendments and council tax proposals to Budget Council on 27<sup>th</sup> February 2012. Budget Council has the opportunity to debate both the proposals put forward by Cabinet at the same time as any viable alternative proposals.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

**CONFIRMED AS A TRUE RECORD:**

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**Date:**

14 July 2011

**Decision Maker:**

Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

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**Call-In Period**

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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB016 – 14/07/11

Forward Plan No: N/A

This record relates to Agenda Item 38 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

**DECISION-MAKER:** CABINET

**PORTFOLIO AREA:** FINANCE & CENTRAL SERVICES

**SUBJECT:** TREASURY MANAGEMENT POLICY STATEMENT (INCORPORATING THE ANNUAL INVESTMENT STRATEGY) 2010/11 - END OF YEAR REVIEW

**AUTHOR:** PETER SARGENT

### **THE DECISION**

- (1) That Cabinet endorses the action taken during the second half year to meet the treasury management policy statement and practices (including the annual investment strategy).
- (2) That Cabinet notes the maximum indicator for risk agreed at 0.05% has not been exceeded.
- (3) That Cabinet notes the authorised limit and operational boundary set by the Council have not been exceeded.

### **REASON FOR THE DECISION**

Treasury management is governed by a code that is recognised as 'best and proper practice' under the Local Government Act 2003. The Code requires a minimum of two reports per year, one of which is a report looking back at the closing year. This report fulfils this requirement.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

This report sets out action taken in the six months to March 2011. No alternative options are therefore considered necessary.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

**CONFIRMED AS A TRUE RECORD:**

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**Date:**

14 July 2011

**Decision Maker:**

Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

**Signed:**



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**Call-In Period**

15-21 July 2011

**Date of Call-in** *(if applicable) (this suspends implementation)*

**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB017 – 14/07/11

Forward Plan No: N/A

This record relates to Agenda Item 39 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & CENTRAL SERVICES
<b>SUBJECT:</b>	2008-11 LOCAL AREA AGREEMENT (LAA) 2010/11 AND 2010/11 ORGANISATIONAL HEALTH REPORT
<b>AUTHOR:</b>	ANDY EDWARDS

### **THE DECISION**

- (1) That Cabinet notes results against the 2008-11 Local Area Agreement and our current organisational health.
- (2) That Cabinet notes that the Government has made changes to the national performance management framework. This affects the LAA in that performance is no longer monitored centrally and that the Performance Reward Grant previously attached to targets was removed.
- (3) That Cabinet notes that this will be the final LAA, since local authorities and strategic partnerships are no longer required to produce them.
- (4) That Cabinet notes that a new Performance and Risk Management Framework is being developed that contains city-wide performance priorities.

### **REASON FOR THE DECISION**

The report provides information on the LAA priorities to ensure close monitoring for continuous improvement for priorities under new arrangements.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

The monitoring of the Local Area Agreement was part of the performance management framework and was a corporately defined process. This will be replaced by the Performance and Risk Management Framework.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

**CONFIRMED AS A TRUE RECORD:**

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**Date:**

14 July 2011

**Decision Maker:**

Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

**Signed:**



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**Call-In Period**

15-21 July 2011

**Date of Call-in** *(if applicable) (this suspends implementation)*

**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*



Decision No: CAB018 – 14/07/11

Forward Plan No: N/A

This record relates to Agenda Item 40 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & CENTRAL SERVICES
<b>SUBJECT:</b>	CITY PERFORMANCE PLAN & BHCC ORGANISATIONAL HEALTH REPORT
<b>AUTHOR:</b>	PAULA BLACK

### **THE DECISION**

- (1) That Cabinet notes the new Performance and Risk Management Framework for the council.
- (2) That Cabinet endorses the City Performance Plan and recommends it to the Public Service Board (PSB) for final agreement.
- (3) That Cabinet approves the Organisational Health Report as being an appropriate suite of indicators to support the Strategic Leadership Board's management of the organisation.

### **REASON FOR THE DECISION**

The council needs to ensure that it has a robust performance and risk management framework that meets the needs of the new structure and model of working.

As the council is one of the key and lead organisations of the Public Service Board and Strategic Partnership Cabinet is recommended to endorse the City Performance Plan to demonstrate the council's commitment and co-operation to performance management of city issues.

Cabinet is recommended to endorse the Organisational Health Report to ensure the council has an up to date, robust and relevant set of measures for monitoring and managing the organisation's performance as a whole.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

Through consultation with CMT and SLB the proposed Performance and Management Framework is deemed to be the most suitable model.

Possible alternative options to developing the City Performance Plan included

developing a plan. This was deemed unsafe and unwise by the PSB.

Possible alternative options to developing an Organisational Health Report for the council included not developing a plan. This was deemed unsafe and unwise by the Corporate Management Team.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

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14 July 2011

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Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

**Signed:**



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15-21 July 2011

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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB019 – 14/07/11

Forward Plan No: N/A

This record relates to Agenda Item 41 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

**DECISION-MAKER:** CABINET

**PORTFOLIO AREA:** ENVIRONMENT & SUSTAINABILITY

**SUBJECT:** RESPONSE TO THE  
RECOMMENDATIONS OF THE  
OVERVIEW AND SCRUTINY  
COMMISSION'S PANEL ON  
RENEWABLE ENERGY POTENTIAL

**AUTHOR:** THURSTAN CROCKETT

### **THE DECISION**

- (1) That Cabinet approves the responses in Appendix 1 and the timetable, subject to further reports identifying the business cases and funding etc., as set out in paragraph 3.3.1 below.

### **REASON FOR THE DECISION**

The scrutiny panel reported more than six months ago and this is the first practical opportunity to bring this report forward.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

No alternative options have been explored at this stage that are not set out in this report and the appendix.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

### **CONFLICTS OF INTEREST**

None.

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14 July 2011

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Councillor Bill Randall  
Leader of the Council

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**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB020 – 14/07/11

Forward Plan No: CAB, COU 23148

This record relates to Agenda Item 42 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	PLANNING, EMPLOYMENT, ECONOMY & REGENERATION
<b>SUBJECT:</b>	WITHDRAWAL OF CORE STRATEGY TO UPDATE AND AMEND
<b>AUTHOR:</b>	LIZ HOBDEN

### **THE DECISION**

- (1) That Cabinet recommends to Council that the Secretary of State's direction to withdraw the submitted Brighton and Hove Core Strategy from the examination process be sought for the reasons set out in Part 3 of this Report.
- (2) That Cabinet agrees that a Cross Party Working Group is set up in accordance with the terms of reference in appendix 2.

### **REASON FOR THE DECISION**

The reason for the main recommendation to withdraw the Core Strategy is to allow necessary updates and changes to the document that will allow the document to be found sound at examination. This is considered the best option to secure an adopted city wide plan in the minimum amount of time.

The proposed Cross Party Working Group will help to build cross party consensus during development plan preparation.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

The alternative option is for the Core Strategy to remain in submission stage and proceed towards examination. This option was considered to be a high risk strategy due to the amount of updates and amendments necessary to ensure the Core Strategy is found sound and that these should be subject to consultation. The Planning Inspectorate has informally agreed this view.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

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**Date:**

14 July 2011

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Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

**Signed:**



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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB021 – 14/07/11

Forward Plan No: N/A

This record relates to Agenda Item 43 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	ENVIRONMENT & SUSTAINABILITY
<b>SUBJECT:</b>	GYPSY ROMA TRAVELLER ACTION PLAN 2011/12
<b>AUTHOR:</b>	GEOFF RAW

### **THE DECISION**

- (1) That Cabinet approves the following measures that form part of an action plan for this year under the current Traveller Strategy:
  - (a) To commence a review of the 2008 Traveller Strategy to deal with the annual summer increase in unauthorised encampments
  - (b) To prioritise the provision of a permanent Travellers site
  - (c) To continue to offer appropriate support to assist Gypsy, Roma and Travellers with their welfare needs
  - (d) To promote cohesion between settled and travelling communities
  - (e) To focus site protection measures on those areas that are the most unsuitable for toleration
  - (f) To take firm enforcement and eviction action in partnership with the Police
  - (g) A commitment to examine new ways of managing the seasonal summer increase in Travellers, including consideration of the appropriate use of limited toleration on lower impact sites
  - (h) To ensure that Gypsy, Roma and Traveller groups, local residents and their representatives are consulted as part of the development of the refreshed strategy
  - (i) To encourage and work with neighbouring authorities to play their part in supporting the Gypsy, Roma and Traveller way of life

(2) That Cabinet approves the outline action plan in Appendix 1 based on these recommendations for 2011-15 and authorises the Strategic Director of Place, Lead Commissioner for Housing and Head of Housing & Social Inclusion to take all steps necessary or incidental to the implementation of the plan.

(3) That Cabinet instructs officers to refer the refreshed Traveller Strategy, once drafted, to Cabinet for approval.

### **REASON FOR THE DECISION**

The current approach to dealing with unauthorised Gypsy, Roma and Traveller encampments has resulted in a number of high profile encampments on prominent locations throughout the city such as parks and open spaces. Historically these encampments would have been on lower impact sites however these have been secured to prevent access.

As the current approach has not been as effective as envisaged, there is a desire to consider the alternative measures available under the existing strategy which can be implemented at short notice for this summer pending a full review of the strategy. It is expected that in doing this, subject to an understanding of the risks associated with this course of action, there may be fewer encampments in high profile locations.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

The current approach is visibly resulting in a cycle where travellers are moving from high profile site to high profile site as their preferred locations have been blocked. This is resulting in increased costs that would be more effectively used in securing the city's more important sites.

The other alternative would be to increase enforcement and eviction action however this is likely to only speed up the cycle rather than halt it with welfare needs likely causing delays to eviction and further loss of amenity space for local residents. This will increase community tension to the detriment of both the settled and travelling communities.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

The Leader explained that an amendment to the report was required to correctly reflect the involvement of Overview & Scrutiny. Paragraph 5.1 should state that a decision on whether to proceed with a scrutiny review of the existing Travellers Strategy will be taken by the Environment & Community Safety Overview & Scrutiny Committee in September and that, if agreed, the review would commence at that time.

### **CONFLICTS OF INTEREST**

None.



**CONFIRMED AS A TRUE RECORD:**

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**Date:**

14 July 2011

**Decision Maker:**

Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

Mark Wall, Head of Democratic Services

**Signed:**



**SCRUTINY**

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**Call-In Period**

15-21 July 2011

**Date of Call-in** *(if applicable) (this suspends implementation)*

**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB022 – 14/07/11

Forward Plan No: CAB23507

This record relates to Agenda Item 44 on the agenda for the Decision-Making

## RECORD OF CABINET KEY DECISION

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & CENTRAL SERVICES
<b>SUBJECT:</b>	PROVISION OF THE COMMERCIAL PORTFOLIO'S ESTATE MANAGEMENT CONSULTANCY CONTRACT
<b>AUTHOR:</b>	ANGELA DYMOTT, RICHARD BUTLER, JESSICA HAMILTON

### THE DECISION

- (1) That Cabinet authorises:
  - (a) The retendering of the Estate Management consultancy service for the commercial Urban portfolio, for a 5 year period, with an option for up to a 2 year extension. The timetable and process, are set out in paragraph 3.13 and Appendix 2.
  - (b) The granting of delegated powers to the Strategic Director, Resources in consultation with the Cabinet Member for Finance and Central Services to, a) award the contract following the recommendations of the evaluation panel and the results of the tendering process and b) approve an extension of up to 2 years to the contract if required dependent on performance.
  - (c) That the tender specifications be reviewed to ensure a quality service monitored by specific performance indicators with a positive attitude to income generation.
- (2) That Cabinet ~~considers the options of continuing to outsource or~~ **agrees to** bringing in-house the estate management of the Downland Estate as set out in the body of the report, ~~and agrees on a way forward.~~
- (3) ~~That in the event that Cabinet decides on the outsourcing option for the estate management of the Downland Estate, Cabinet grants the corresponding authorisations as per 2.1 a), b) and c) above for the retendering of the Estate Management consultancy service for the Downland Estate.~~

## **REASON FOR THE DECISION**

To review the service delivery options for the major part of the council's commercial (urban and agricultural) portfolio to enable Cabinet to take an informed decision on the future provision of these services. The management and delivery of this service through a mixed economy has benefits for the council in terms of customer service, expertise, skills, capacity, value for money and efficiencies. This in turn allows the in house team to monitor the process and provide strategic and other property advice including the more sensitive issues in connection with the commercial and the operational properties of the council. Furthermore this split of functions allows the council to take advantage of the other benefits identified in 3.8 whilst retaining professional expertise in house to provide property advice to all services within the council on land and property related issues. This is a constantly evolving area with fresh initiatives, such as the Localism Bill and the emerging Downland Strategy. The advantages and disadvantages of bringing the Downland estate management function in-house have been set out and need to be balanced against the council's policies and objectives.

## **DETAILS OF ANY ALTERNATIVE OPTIONS**

**Return management of Urban portfolio to the Property Estates team.** This would bring the properties under direct internal control and reduce some of the communication and transactions that occur between the management company, the Estates team and Finance officers. However, it would lose all the key benefits of employing an external advisor identified above. In addition, as TUPE may apply it is not clear how many staff would transfer from Cluttons although the information we have indicates that at least 9 full time staff are employed in managing the portfolio including 2 based in New England House. From a comparison of the cost of the Cluttons contract and bringing 9.5(anticipated) staff in house it is apparent that in-sourcing this function would be more costly however a detailed analysis has not been done. The need for separation of the strategic and core management functions is important and cannot be overstated. Whilst both functions could take place in house we would have none of the benefits identified in 3.8 above accruing from outsourcing core management. In addition Finance staff within Cluttons' head office issue rent demands, collect the rent, arrears and provide other financial services which if passed to the council would create significant demands on the council's Finance team. Legal input on lease transactions and other Landlord & Tenant requirements would need in-house legal commitment that currently is not available.

**Return the management of the Agricultural properties to the Property Estates team.** This option is outlined in paragraphs 3.10-3.12 above.

**Outsource all of the Estates team work to an external management organisation.** In practice it is unlikely to be possible or desirable to outsource everything to the external consultancy company. It will remain necessary to retain an internal contact to liaise with the external organisations, ensure the strategic priorities of the council and City are met and monitor performance. It is vital to retain the strategic and property functions in house to maintain an overview and clear sense of direction for the property portfolio. In addition it is advantageous to retain sensitive and high value, low management, properties in house to retain close

control and reduce costs.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION**

The recommendations were amended to reflect the Cabinet's decision to bring the estate management of the Downland Estate in-house.

**CONFLICTS OF INTEREST**

None.

**CONFIRMED AS A TRUE RECORD:**

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**Date:**

14 July 2011

**Decision Maker:**

Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

**Signed:**



**SCRUTINY**

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**Call-In Period**

15-21 July 2011

**Date of Call-in (if applicable) (this suspends implementation)**

15 July 2011

**Call-in heard by (if applicable)**

Cabinet, 1 September 2011

**Results of Call-in (if applicable)**

Decision No: CAB023 – 14/07/11

Forward Plan No: CAB23275

This record relates to Agenda Item 45 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	ADULT SOCIAL CARE & HEALTH
<b>SUBJECT:</b>	RE-TENDERING OF HOME CARE CONTRACTS
<b>AUTHOR:</b>	DEBBIE GREENING

### **THE DECISION**

- (1) That Cabinet approves the re-tendering of the Home Care services through an approved procurement process during the financial year 2011-12 for the subsequent three to five years (i.e. contract period April 2012 to March 2015 with an option to extend by up to a further two years).
- (2) That delegated authority be granted to the Director of Adult Social Care and Health / Lead Commissioner People to approve the award of contracts to the successful bidders following recommendations of the tender evaluation panel and consultation with the Cabinet Member for Adult Social Care and Health.

### **REASON FOR THE DECISION**

This is an essential service, the current framework contract ends in March 2012, it has served us well but the specification is out of date and we need to bring it into line with personalisation and reflect developments over the past three years including the recent implementation of an Electronic Care Monitoring System.

Re-tendering the home care contract provides an opportunity to ensure Value for Money and to stimulate the market to deliver on the personalisation agenda and to allow an opportunity for new providers to enter the local market.

Re-tendering the home care contract will also provide an opportunity to ensure that inequalities within the current home care market are addressed through improving access to the service, providing opportunities for a more diverse workforce and provision of a more flexible and responsive service.

### DETAILS OF ANY ALTERNATIVE OPTIONS

The current contract has an option to extend the contract period by up to 18 months; however the current contract was in place before the personalisation programme and therefore needs to be updated.

Alternatively, standing orders could be waived and the contract could be awarded for a further 3-4 years to the existing providers with changes to the service specification and terms and conditions. This would provide continuity of service provision but could breach procurement legislation.

### OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

### CONFLICTS OF INTEREST

None.

### CONFIRMED AS A TRUE RECORD:

**We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision**

**Date:**

14 July 2011

**Decision Maker:**

Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

**Signed:**



### SCRUTINY

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to any requirement for earlier implementation of the decision.

*Or: This decision is urgent and not subject to call-in (date of CE's agreement to urgency of decision).*

**Call-In Period**

15-21 July 2011

**Date of Call-in** *(if applicable) (this suspends implementation)*

**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*



Decision No: CAB024 – 14/07/11

Forward Plan No: CAB23268

This record relates to Agenda Item 46 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & CENTRAL SERVICES
<b>SUBJECT:</b>	WIDE AREA NETWORK PROCUREMENT
<b>AUTHOR:</b>	PAUL COLBRAN

### **THE DECISION**

- (1) That Cabinet approves the procurement of a new Wide Area Network contract to replace the Data element of the existing Voice and Data contract in August 2013. The period of the contract will be 5 years with an option to extend for a further period of up to 2 years.
- (2) That Cabinet authorises the procurement to take place jointly with East Sussex County Council and potentially other (as yet unidentified) local public sector partners under suitable contractual arrangements.
- (3) That Cabinet grants delegated authority to award the new Wide Area Network contract to the Strategic Director, Resources.

### **REASON FOR THE DECISION**

The provision of a corporate Wide Area Network (WAN) enables electronic data traffic to transfer between council, partner, government and public data networks.

Developing a Public Services Network Compliant WAN will enable cost savings, support improved access and delivery of public services including 'shared services' initiatives in addition to supporting central policies such as Digital Britain.

The PSN will connect BHCC securely to other organisations enabling the sharing of information and access to a wider range of network services for city wide communities.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

N/A

**OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

**CONFIRMED AS A TRUE RECORD:**

**We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision**

**Date:**

14 July 2011

**Decision Maker:**

Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

14 July 2011

Mark Wall, Head of Democratic Services

**Signed:**



**SCRUTINY**

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to any requirement for earlier implementation of the decision.

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**Call-In Period**

15-21 July 2011

**Date of Call-in** *(if applicable) (this suspends implementation)*

**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB025 – 14/07/11

Forward Plan No: N/A

This record relates to Agenda Item 48 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

**DECISION-MAKER:** CABINET

**PORTFOLIO AREA:** FINANCE & CENTRAL SERVICES

**SUBJECT:** BRIGHTON & HOVE ESTATES  
CONSERVATION TRUST - BUSINESS  
CASE

**AUTHOR:** ANGELA DYMOTT, JESSICA HAMILTON

### **THE DECISION**

As detailed in the Part Two confidential report.

### **REASON FOR THE DECISION**

As detailed in the Part Two confidential report.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

As detailed in the Part Two confidential report.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

### **CONFLICTS OF INTEREST**

Councillor West declared a personal and prejudicial interest in the item as he was a member of Brighton & Hove Estates Conservations Trust; Councillor West left the chamber and did not take part in the decision.

### **CONFIRMED AS A TRUE RECORD:**

**We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision**

**Date:**

14 July 2011

**Decision Maker:**

Councillor Bill Randall  
Leader of the Council

**Signed:**



**Proper Officer:**

Mark Wall, Head of Democratic Services

**Signed:**



**SCRUTINY**

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to any requirement for earlier implementation of the decision.

*Or: This decision is urgent and not subject to call-in (date of CE's agreement to urgency of decision).*

**Call-In Period**

15-21 July 2011

**Date of Call-in** *(if applicable) (this suspends implementation)*

**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*